

MINUTES
GAOC 2016 ANNUAL GENERAL MEETING

Location: University of West Georgia

Date: Sunday, May 22, 2016

Schedule:

10AM-1PM Local sprint and relay meet

12-2PM Potluck

2-3PM AGM

Rick Shane standing in for Charlie Bleau will call the meeting to order

Count of votes will be taken by Stephen Shannonhouse

Quorum required 11 votes present 16

ITEMS

1. Minutes Approval of 2015 AGM minutes

Approved unanimous

2. Reports

President – Charlie Bleau

None provided

Secretary – Steve Shannonhouse

Report read in and discussed

Treasurer – Robin Shannonhouse

Reports distributed and discussed

Vice Presidents

Mapping,

Kevin Haywood, McIntosh, FDR, mainly updating

Complaints let Kevin know

Equipment,

Meet directors be sure flags are dry and replenished. If kits are transferred, but not always be kept up.

A new roof is to be installed.

Boy Scouts,

Jeff Lybarger says Bert Adams and council is happy that scouts attended. Maps need updates.

Schools & JROTC,

Shan King, KMHS, hosting National NJROTC Champs at Red Top and Steve Houghton to set courses.

Five schools to have school events.

Ron Hojnowski is to represent JROTC with USOF.

Adventure Racing

NO report

3. Elections: President, 2 Members at Large

Nominations before AGM

Charlie Bleau, president rerunning

Rick Shane, Officer at large rerunning

Steve Houghton, Officer at large rerunning

Nominations from the floor at the AGM

None, Vote unanimous to reelect.

4. Member Proposals or Items for discussion

a. Meet personnel training

Discussion: Interest level, timing, frequency, duration, topics, instructors

Mentoring and possible classes in the fall or late August would be good.

b. National meets:

2016 GNC Don Carter State Park Recap – Laurie Searle

The format was a two day classic and one day extreme-o. A report was handed out and presented. Registrar is a difficult job.

2017 GNC FDR State Park – Steve Houghton

Navigator cup will be four days, 1 Sprint, 2 Classic & 1 extreme-

O. Main volunteers are in place.

c. Equipment

E-punch upgrades – Vinton Wolfe

Report distributed and presented.

Possibly we should buy e-cards that hold over 40, for blue course runners.

Proposal made and seconded to spend \$1,200 for emergency backups of E-punch.

Voted and passed unanimous.

Clubhouse – Bill Farrell

d. Permanent courses

Steve Shannonhouse

Red Top, course well used, over 200 maps every year

Sweetwater course is used, over 100 maps every year

Panola Mountain is used, mostly by scouts and the park has been giving out black and white copies of the map. Les Hollingsworth met with them last week and they are considering buying more maps.

e. Budget

Budget – 2016 recap, 2017 approval. Robin Shannonhouse

Discussed in treasurers report.

f. Adjuournment

Meet details: GAOC website <http://www.gaorienteeing.org/>

Secretary's Report for 2016 GAOC AGM

Stephen Shannonhouse, GAOC Secretary

A few things have developed during the year.

1. Our USOF membership for 2015 is 128 persons, 104 memberships and 41 votes. We are eligible for 2 delegates & 2 alternates at the USOF AGM, September 17, 2015 in Pound Ridge, New York.
2. Our GAOC membership list is 332. Our AGM vote list is 124 votes. We have; 40 individual (1vote), 5 group (2 votes), --- family (2 votes), 13 couple (2 votes) memberships. The memberships with 2 votes must have 2 individuals present to get the 2 votes. There is no proxy voting. Our quorum for voting is $2 \times \text{Number of officers (5)} + 1 = 11$.
3. Our GAOC waiver list is 1,250. We are keeping an annual waiver list now because our insurance assumes everyone who participates is a member. The insurance allows us to count those who sign waivers as members for insurance purposes. I want to upgrade registration forms to indicate annual waiver status because the separate annual waiver forms create massive paperwork to keep track of.
4. Our relations with landowners are very good.

Our largest group is the Georgia Department of Natural Resources. The parks people has modernized their permit and concession process. I now get to electronically sign contracts, which cuts out mailing contracts back and forth. The wildlife people still use the paper and mail method, but we only deal with them for Joe Kurz.

Our relations with the other landowners are good. Each has their own particular requirements, but as long as we comply, we get to use their property and that is good.
5. The permanent course activity has been good, especially at Red Top. They go through more than 200 packages a year. The second most successful is Sweetwater and they go through about 150. Our other location, Panola Mountain is in the process of ordering more packages. They will get the updated maps.
6. Our status as a Georgia Non Profit Corporation is current.
7. Our status as an IRS 501c3 charitable organization is current. Tax returns are filed every year.
8. Meet directors have been doing a fair job of keeping me informed of their plans. Meet directors need to contact the park to be sure they can do what they want and then contact me so I can make the paperwork happen. If date changes/additions are needed, coordinate with the president and let me know. Contracts and insurance certificates must be written for the correct date/s. It is particularly critical when it comes to renting facilities. I need to get in there and rent them while they are still available. If toilets are required, I need locations to place them.
9. Volunteer Coupons; Andrea Berger assigns coupon codes for Meet Directors to use. Meet director coupons are good for free meets for a year. I assign meet worker volunteer coupons. Coupons are assigned to one coupon code, which means if you volunteer 3 times the coupon is worth 3 uses. Each time you volunteer the coupon will increment higher. Right now we have 171 consolidated & meet director coupons.

Georgia Orienteering Club
Balance Sheet Prev Year Comparison
As of April 30, 2016

Accrual Basis

	Dec 31, 10	Dec 31, 11	Dec 31, 12	Dec 31, 13	Dec 31, 14	Dec 31, 15	Apr 30, 16
ASSETS							
Current Assets							
Checking/Savings							
1010 · Heritage Checking	19,578.33	22,085.41	44,352.25	47,693.07	54,216.39	82,269.72	70,074.85
1011 · Heritage Transfer Checking	0.00	5,509.64	2,235.22	1,038.33	2,856.33	1,087.52	1,289.39
1040 · Cash	955.23	207.25	297.51	263.85	354.62	236.31	252.78
Total Checking/Savings	20,533.56	27,802.30	46,884.98	48,995.25	57,427.34	83,593.55	71,617.02
Accounts Receivable							
1110 · Accounts Receivable	0.00	82.88	700.00	0.00	0.00	0.00	0.00
Total Accounts Receivable	0.00	82.88	700.00	0.00	0.00	0.00	0.00
Other Current Assets							
12000 · Undeposited Funds	0.00	625.00	0.00	0.00	0.00	0.00	0.00
1450 · Prepaid Expenses	0.00	0.00	1,450.49	1,423.93	2,207.56	5,374.91	974.50
Total Other Current Assets	0.00	625.00	1,450.49	1,423.93	2,207.56	5,374.91	974.50
Total Current Assets	20,533.56	28,510.18	49,035.47	50,419.18	59,634.90	88,968.46	72,591.52
TOTAL ASSETS	<u>20,533.56</u>	<u>28,510.18</u>	<u>49,035.47</u>	<u>50,419.18</u>	<u>59,634.90</u>	<u>88,968.46</u>	<u>72,591.52</u>
LIABILITIES & EQUITY							
Liabilities							
Current Liabilities							
Credit Cards							
2010 · Visa Credit Card	130.02	0.00	37.45	338.36	-15.00	970.35	45.00
Total Credit Cards	130.02	0.00	37.45	338.36	-15.00	970.35	45.00
Other Current Liabilities							
2350 · Deferred Revenue - GNC	0.00	0.00	5,536.00	4,199.00	5,736.00	22,434.00	0.00
Total Other Current Liabilities	0.00	0.00	5,536.00	4,199.00	5,736.00	22,434.00	0.00
Total Current Liabilities	130.02	0.00	5,573.45	4,537.36	5,721.00	23,404.35	45.00
Total Liabilities	130.02	0.00	5,573.45	4,537.36	5,721.00	23,404.35	45.00
Equity							
3010 · Net Assets, unrestricted	20,013.48	20,403.54	20,403.54	20,403.54	45,881.82	53,913.90	53,913.90
32000 · Retained Earnings	0.00	0.00	8,106.64	23,058.48	0.00	0.00	11,650.21
Net Income	390.06	8,106.64	14,951.84	2,419.80	8,032.08	11,650.21	6,982.41
Total Equity	20,403.54	28,510.18	43,462.02	45,881.82	53,913.90	65,564.11	72,546.52
TOTAL LIABILITIES & EQUITY	<u>20,533.56</u>	<u>28,510.18</u>	<u>49,035.47</u>	<u>50,419.18</u>	<u>59,634.90</u>	<u>88,968.46</u>	<u>72,591.52</u>

Georgia Orienteering Club
Income & Expense Prev Year Comparison
January 2011 through April 2016

Accrual Basis

	Jan - Dec 11	Jan - Dec 12	Jan - Dec 13	Jan - Dec 14	Jan - Dec 15	Jan - Apr 16	TOTAL
Income							
4010-01 · Contributions, unrestricted	100.56	3,924.66	0.00	26.00	61.00	48.00	4,160.22
4010-02 · Contributions, restricted	0.00	0.00	0.00	286.00	10.00	-10.00	286.00
5180-06 · Jerseys, club	0.00	0.00	1,495.00	325.00	130.00	0.00	1,950.00
5180 · Program Income - Local events	11,419.00	17,286.00	12,507.00	15,133.73	12,458.00	7,113.75	75,917.48
5181 · Program Income - A-meet	13,871.00	23,636.00	20,415.00	22,411.00	21,459.00	28,588.00	130,380.00
5182 · Program Income - Special	11,165.64	10,295.18	13,267.76	22,854.00	20,930.00	4,419.00	82,931.58
5183 · Ecard redistribution	2,677.60	2,028.00	2,842.00	1,403.00	2,581.00	35.00	11,566.60
5210 · Membership dues	1,865.00	1,472.00	1,458.00	1,408.00	1,858.00	407.00	8,468.00
5211 · USOF membership dues	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5310 · Interest income	18.15	35.87	38.95	36.28	29.55	11.89	170.69
Total Income	41,116.95	58,677.71	52,023.71	63,883.01	59,516.55	40,612.64	315,830.57
Expense							
7020 · Grants to other orgs	400.00	300.00	0.00	0.00	0.00	300.00	1,000.00
7040 · Grants, travel	1,600.00	1,300.00	3,100.00	4,038.00	1,700.00	600.00	12,338.00
7050 · Travel reimbursements, athletes	0.00	0.00	0.00	800.00	100.00	0.00	900.00
7540 · Mapper services	990.00	2,886.00	4,973.00	16,266.00	5,832.00	84.00	31,031.00
7550 · Labor & services, temp	100.00	0.00	0.00	0.00	0.00	0.00	100.00
8110 · Office expenses	672.70	401.63	314.24	144.53	140.63	347.57	2,021.30
8111 · Event expenses - Local	11,096.36	16,310.64	22,240.12	14,139.25	16,651.20	6,431.64	86,869.21
8112 · Perm course expenses	48.66	26.63	930.39	90.05	530.04	0.00	1,625.77
8113 · PayPal & Google fees	185.88	513.21	260.08	309.28	431.23	475.55	2,175.23
8114 · Pictometry	0.00	0.00	0.00	45.00	0.00	0.00	45.00
8260 · Maintenance, equipment	0.00	13.00	16.00	104.00	0.00	0.00	133.00
8320 · AGM expenses	200.00	0.00	185.46	93.83	0.00	0.00	479.29
8530 · Dues & charter	2,742.50	2,557.00	2,965.00	2,332.50	3,022.00	3,628.50	17,247.50
8570 · Website expenses	124.40	134.40	128.88	134.88	152.06	20.18	694.80
8580 · Jerseys purchased	0.00	0.00	1,627.15	0.00	723.80	0.00	2,350.95
8591 · Event expenses - GNC	10,776.82	17,765.33	12,545.27	13,914.63	13,490.03	19,748.79	88,240.87
8592 · Event expenses - Special events	4,072.99	1,518.03	318.32	3,438.98	5,093.35	1,994.00	16,435.67
Total Expense	33,010.31	43,725.87	49,603.91	55,850.93	47,866.34	33,630.23	263,687.59
Net Income	8,106.64	14,951.84	2,419.80	8,032.08	11,650.21	6,982.41	52,142.98

**2016 GAOC Annual General Meeting
A-Meet Report for the 2016 GA Navigator Cup**

Event Summary

GAOC hosted a Classic 2-day A-Meet and Extreme-O at Don Carter State Park over the three-day MLK weekend, Jan 16-17, 2016. GAOC met its goal to provide an excellent event for competitors. Courses were challenging, map was excellent, results were fast & accurate, and award ceremony went smoothly.

Meet Crew: Twenty-five volunteers supported the event including the following core volunteers required for sanctioning:

- Laurie Searle, Meet Director
- Rick Shane, Course Director
- Steve Houghton, Course Vetter
- Amy Williams, Registrar
- Sam Smith, Map Coordinator

Race Summaries:

- Sat Classic: 438
- Sun Classic 417
- Extreme-O 70

Meet Profit & Loss

- Income: \$28,845.00
- Expenses: \$20,602.31
- Profit: \$8,242.69

What worked well

- The park didn't have a group shelter so we rented a large tent to provide shelter. This worked well once we figured out we needed to keep gas in the generators.
- The park planted trees and shrubbery in our planned finish line plus it had rained the night before making the area unsafe. Course setter moved the finish shoot slightly which worked well.
- The Day area was perfect for the event, with more than adequate parking for cars and school busses, plenty of shelters for finish and food, and large play area for the kids.
- The Park staff was excellent. They helped crew set water on the course and were also helpful throughout the meet.

What didn't worked so well

- Assigning start times is a very long process and stressful process, which is complicated when we host SEIS or IS Champs as competitors, when we extend late reg, and when there is no Internet access at the park. It was all hands on deck, so we got it done, but meet crew should spend some time reviewing and addressing the issues before the next meet.

GAOC by the Numbers

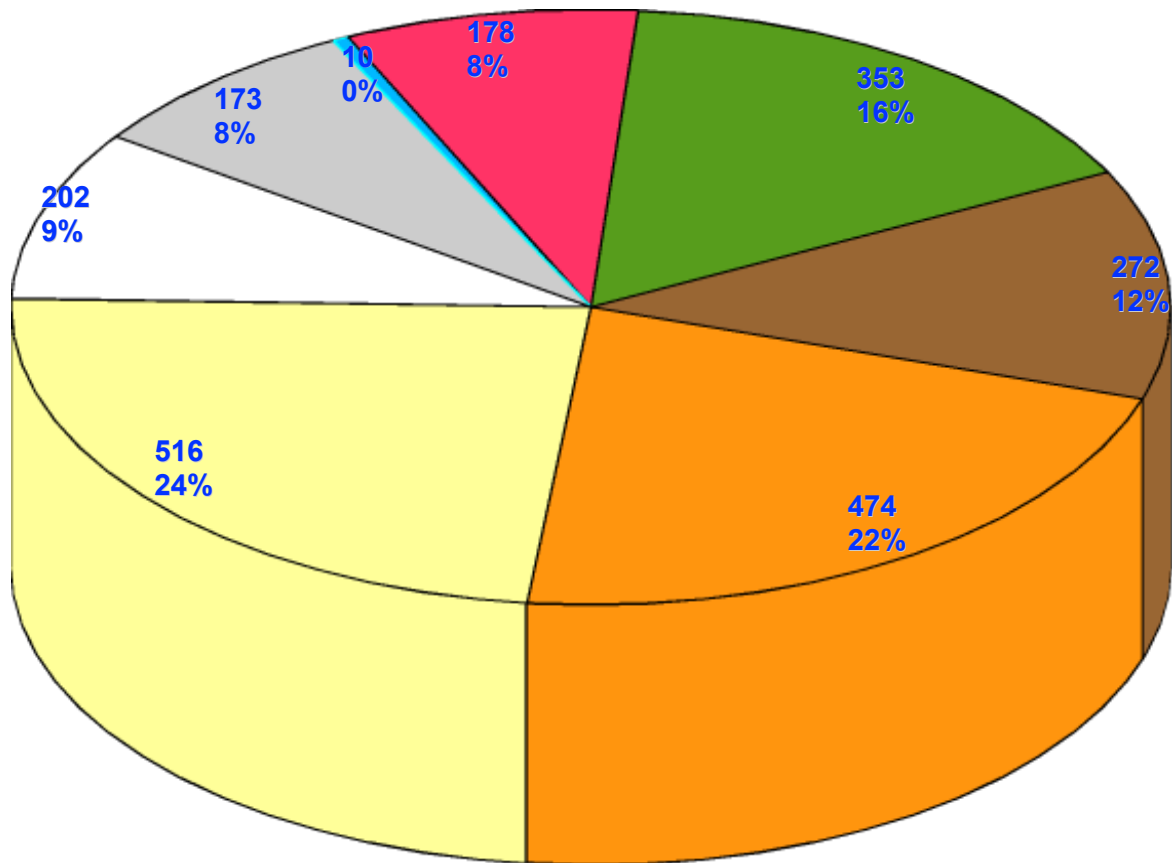
May 21, 2016



- 2,178 (~550 ↑ 2015) total starts for 24 (4 ↑ 2015) local meets in 18 venues.
 - 2 Two-Day meets, 5 Score-Os, 1 Relay
- 2016 Georgia Navigator Cup had 386 starts per day (~62 ↑ 2015)
- - 409 Starts Sat. & 386 Starts Sun.
- Electronic punching was used in all but 1 of the meets.
 - 133 field-use electronic controls (2 need repair)
 - 32 administrative electronic controls
 - 7 field-use radio controls plus 1 master radio
 - 284 e-cards ('fingersticks', 149 SI-8 & 135 SI-5)

Local Meet Starts by Course

2015 - 2016 Season*



□ White □ Yellow □ Orange □ Brown □ Green □ Red □ Blue □ Special

* excludes National Orienteering Day, Annual General Meeting, & special events (NJROTC, etc)

Epunch Highlights of 2015 - 2016

Purchases

- Second 32" LED Monitor for results display space (National meets)- completed
- 3 additional radio systems (short range wireless controls used with regular O-Lynx radios) – initiated
 - eliminates extra radio with close controls (e.g. local meets with close START & FINISH, multiple START and/or FINISH controls) or hidden controls (e.g. control in ditch or behind boulder at base of cliff)
- replacement electronic controls for 2 lost and 2 that appear unreparable – initiated
- Bluetooth battery operated receipt printer (reduce dependency on generator for quick setup with minimal equipment; GOAT need) - completed

G.O.A.T. (Georgia Advanced Orienteering Training)

- 6 day summer orienteering camp with Henry County HS JROTC
- modeled after TJOC with ~60 attendees
- 13 epunch events in 6 days (5 km run timing/Sprints/O-relays/classic orienteering/training courses)
- planning underway for 3rd GOAT (June 12-17, 2016)

Epunch Goals for Next Season

- continue to expand use of radio controls beyond START & FINISH
- recruit & train more epunch software operators
 - Sam Smith able to run epunch results
- increase use of online 'live' results
- develop emergency epunch backup kit
 - download box & results printer (battery operated)
 - limited supply of rental e-cards
 - develop procedures

Epunch Team

Online Registration & Website – Andi Berger

E-card (fingersticks) Rental – Andi (with help from Steve & Robin Shannonhouse & Steve Houghton)

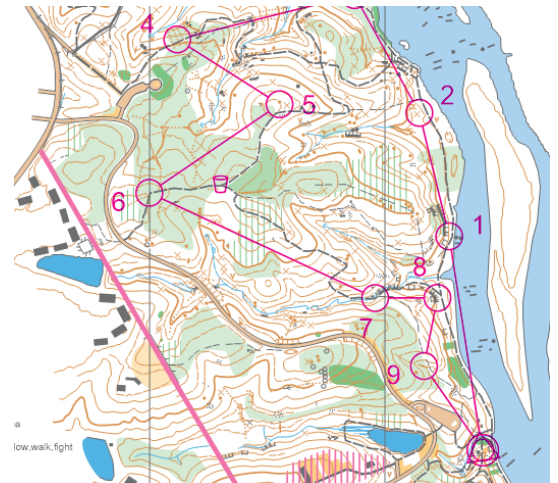
Epunch Events

- Bill Cheatum (~7 local GAOC + 4 JROTC Events, also *usually meet director*)
- Vinton Wolfe (~17 local GAOC + GNC + G.O.A.T + 1 JROTC Events, *not meet director*)
- Sam Smith (provides coverage for event participation for other epunch personnel)

IS Team & JROTC Team Results – Bob Frost & Andi Berger

AttackPoint Uploads – Bob Frost

RouteGadget Uploads – Rick Shane



GAOC 2016 ANNUAL GENERAL MEETING

Location: University of West Georgia

Date: Sunday, May 22, 2016

Schedule:

10AM-1PM Local sprint and relay meet
12-2PM Potluck
2-3PM AGM

ITEMS

1. **Minutes** Approval of 2015 AGM minutes
2. **Reports**
 - President – Charlie Bleau**
 - Secretary – Steve Shannonhouse**
 - Treasurer – Robin Shannonhouse**
 - Vice Presidents**
 - Mapping , Equipment, Boy Scouts, Schools & JROTC, Adventure Racing**
3. **Elections:** President, 2 Members at Large
4. **Member Proposals or Items for discussion**
 - a. **Meet personnel training**

Discussion: Interest level, timing, frequency, duration, topics, instructors
 - b. **National meets:**
 - 2016 GNC Don Carter State Park Recap – Laurie Searle
 - 2017 GNC FDR State Park – Steve Houghton
 - c. **Equipment**
 - E-punch upgrades – Vinton Wolfe
 - Clubhouse – Bill Farrell
 - d. **Permanent courses**
 - Steve Shannonhouse
 - e. **Budget**

Budget – 2016 recap, 2017 approval. Robin Shannonhouse

Meet details: GAOC website <http://www.gaorientering.org/>